



IMPORTANT PRESCHOOL PAPERWORK CHECKLIST!

Below is a checklist for you to ensure all required steps and forms are turned in, on *OR preferably before, the first day* your child begins our preschool! Thank you for your attention to these important items!

Please complete these two first:

Enrollment in Gradelink (Student Information System) Click here: [Gradelink](https://secure.gradelink.com/750/enrollment) or paste link in your browser <https://secure.gradelink.com/750/enrollment>

Enrollment in ProCare (used for signing in and out) Click here: [Procare](https://www.mypocare.com/Default/Index?aWtuPTk4ODM1NDEzNTkmc2NoSWQ9Mg==) or paste link in your browser <https://www.mypocare.com/Default/Index?aWtuPTk4ODM1NDEzNTkmc2NoSWQ9Mg==>

Next, please complete and turn in all of the following *BEFORE* your child's first day of school:

LIC 700 Identification and Emergency Information (*State Licensing Required Form*)

LIC 701 Physician's Report (*State Licensing Required Form*) Must have signature from physician's office and TB test results or doctor's signature of declination. Some doctor's offices have a similar form. This form (LIC 701) must be attached to theirs.

LIC 702 Child's Preadmission Health History (*State Licensing Required Form*)

LIC 995 Parent's Rights (*State Licensing Required Form*)

LIC 613A Child's Rights (*State Licensing Required Form*)

LIC 627 Consent for Emergency Medical Treatment (*State Licensing Required Form*)

Copy of child's most current Immunization Records (*State Licensing Required*)

Optional Forms:

LIC 9221 (*Only* if child needs or uses Epi-Pen, inhalers, etc.)

Medication Consent (*Only* if child has regular, OTC or prescribed medication to be given at school.)

Copy of child's birth certificate (Christ Lutheran Preschool request; Required for Junior K-8th grade)

If you have any questions, please contact me!

A handwritten signature in blue ink, appearing to read "Susan Ilten".

Mrs. Susan Ilten, Preschool Director

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